



Request for Qualifications

May 15, 2009

Professional Design and Construction Management Services

CELRIVER ROAD WIDENING FOR THE CITY OF ROCK HILL, SC

The City of Rock Hill (CRH) requests a letter of interest and a current resume of qualifications from all interested consulting firms experienced in providing engineering services necessary for the preparation of plans, studies, and environmental documentation for widening of Celriver Road (S-50) to a multi-lane facility. The proposed project consists of widening S-50 to a five-lane section from North Cherry Road (US 21) approximately 0.4 miles south of Eden Terrace in Rock Hill, South Carolina.

Requested services include, but are not limited to, project management, traffic studies, environmental studies & documentation, preliminary plans, public information meetings, final right-of-way plans, final construction plans, construction phase services & other duties deemed necessary. The project must be completed on accelerated schedule to pursue available funds from the American Recovery and Reinvestment Act. The intent is to have the project ready to bid by December 31, 2009.

In the consultant selection, the City of Rock Hill will consider & conduct a comparative ranking of the firms submitting based upon the following: experience, qualifications & technical competence of the staff proposed for the type of work required (25%); past performance of the proposing firm & subconsultants proposed on similar type projects and/or ability to perform all aspects of services (20%); past performance in utilizing DBE's (5%); familiarity of proposed staff with SCDOT practices & procedures (15%); availability of key staff & the ability to mobilize quickly & meet project schedules (25%); DBE utilization plan (5%); & current volume of work with the SCDOT and City of Rock Hill (5%). Each proposal is required to indicate the amount of work expected to be paid, on a percentage basis, to each firm identified as providing a service in the proposal.

Consulting firms interested in being considered for these projects should respond with five (5) hard copies of the following: letter of interest, current resume of qualifications, a direct response to each of the selection criteria identified above, Form SF 330 (this form

is to be provided for the primary firm & any sub-consultants), a listing of all Disadvantaged Business Enterprises (DBE) including the State of Certification, Discipline & Percentage of usage/obligation on this project & any other pertinent information. The preceding with the exception of Form SF 330, shall be limited to twenty (20) double-spaced pages printed on one side only. The selection will be based on information submitted; however, additional information and/or an interview may be required.

All responders must visibly mark as "Confidential" each part of their submission that they consider to contain proprietary information the release of which would constitute an unreasonable invasion of privacy. All unmarked pages will be subject to release in accordance with law. Proposers should be prepared, upon request, to provide justification of why such materials should not be disclosed under the South Carolina Freedom of Information Act, S.C. Code Section 30-4-10 et seq.

Consultants shall comply with Title VI of the Civil Rights Act of 1964. The use and involvement of Disadvantaged Business Enterprises (DBE) on this project is encouraged.

There will be a selection committee consisting of approximately four CRH staff members. This committee will evaluate the Statements of Qualifications and select the firm(s) with which to continue interviews (if necessary) and negotiations. In the event insufficient or inadequate Statements of Qualifications are received, additional firms may be invited to respond.

In the event CRH cannot sufficiently evaluate the firms from the 20 page Statements of Qualifications, CRH may require interviews and/or detailed Statements of Qualifications from a group of finalists.

The anticipated consultant selection schedule is as follows:

Request for Qualifications advertised/mailed out	May 15, 2009
Statements of Qualifications due	June 5, 2009
Short listing Consultants	June 9, 2009
Interviews (if required)	June 10-12, 2009
CRH selection of consultant	June 12, 2009
Deadline for negotiating contract	June 17, 2009
City Council to award contract	June 22, 2009
Final contract due to CRH	June 30, 2009
Notice to Proceed	July 1, 2009

All proposals shall be submitted to: Mr. Philip Okey, Project Manager, City of Rock Hill, Economic & Urban Development, 155 Johnston Street, City Hall, Room 220, Rock Hill, South Carolina or PO Box 11706, Rock Hill, South Carolina 29731-1706, no later than 4:00 p.m., June 5, 2009.

Requests for copies of the anticipated scope of improvements should also be directed to Philip Okey at 803-329-8710 or POkey@cityofrockhill.com.



PRELIMINARY SCOPE OF ENGINEERING SERVICES

CELRIVER ROAD WIDENING FOR THE CITY OF ROCK HILL

Project Description: The project consists of widening and improvements of Celriver Road (S-50) to a multi-lane facility. The anticipated improvements include widening the existing two-lane roadway to a five-lane urban typical section with sidewalks and bicycle accommodations for approximately 1.0 miles from North Cherry Road (US 21) to approximately 0.4 miles south of Eden Terrace.

The required engineering services that are anticipated include, but, are not limited to the following tasks (the final scope of services will be determined with the selected consultant):

Task I – Preconstruction Planning and Project Management

- Project Organization and Management
- Coordination meetings with the City of Rock Hill and the SCDOT Program Managers and staff, and others, as necessary
- Monthly status reports including schedules, budgets, cost estimates, and expenditure information
- Assisting the City of Rock Hill (LPA) administer and manage this project in accordance with federal and state guidelines
- Other duties as deemed necessary by the City of Rock Hill Project Manager

Task II – Preliminary Engineering and Design

- Surveying and Mapping
- Cost Estimates
- Traffic Analysis
- Subsurface Utility Engineering & Utility Coordination – locate and mark all utilities
- Environmental Studies & Documentation
- Public Meeting Plans and Displays
- Permit Applications
- Hydrological/Hydraulic Studies and Design
- Geotechnical Investigations and Studies
- Preliminary Roadway Design and Plans (Use **Complete Streets** principles)
- Other duties as deemed necessary by the City of Rock Hill Project Manager

Task III – Right-of-Way Plans

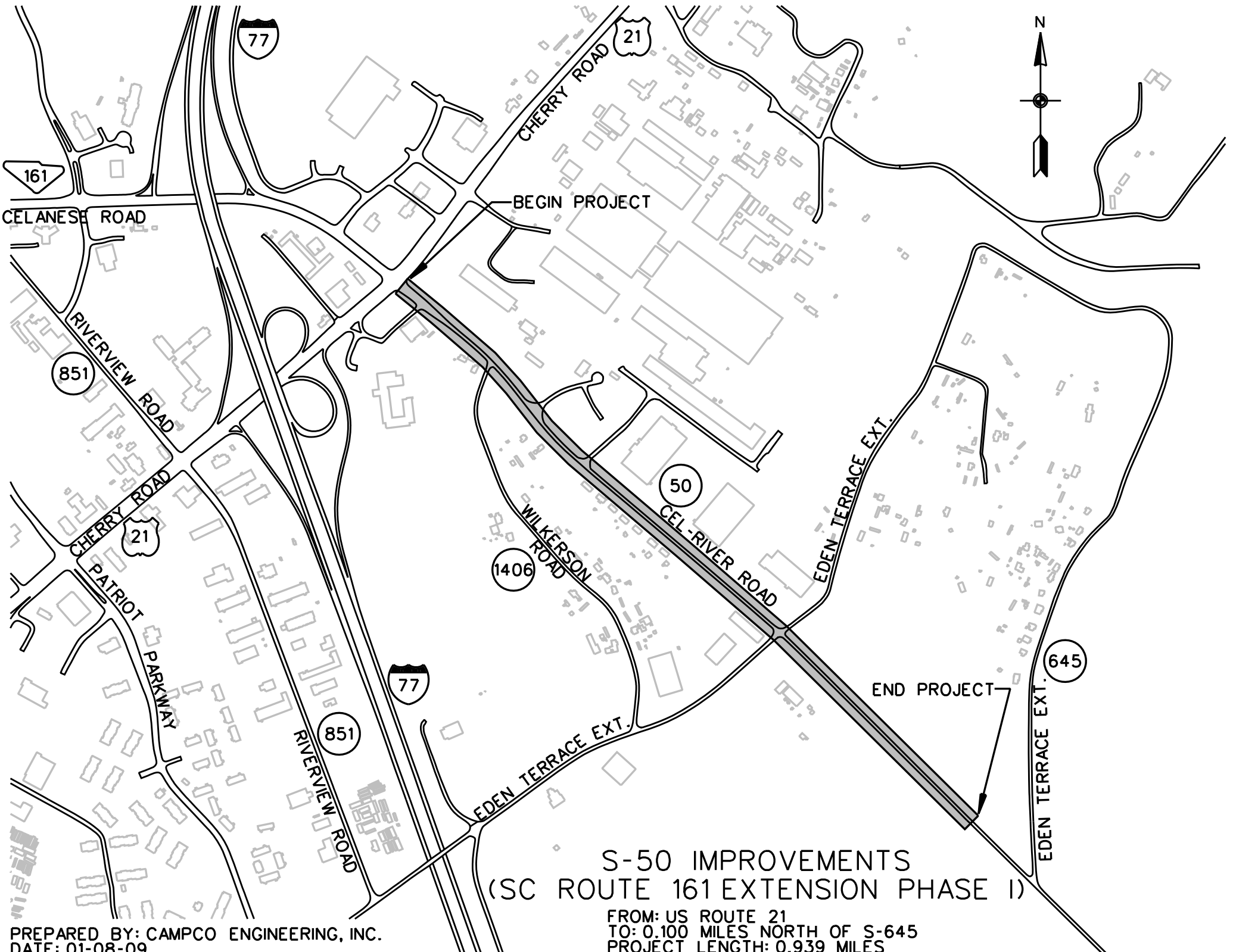
- Right-of-Way Plans and Exhibits
- Right-of- Way Acquisition and Support
- Provide documentation and support for Right-of-Way transfer to the SCDOT
- Other duties as deemed necessary by the City of Rock Hill Project Manager

Task IV – Construction Plans & Support

- Final Roadway Design and Construction Plans
- Miscellaneous Structure Design, as required
- Traffic Signal Design and Plans, as required
- Construction Traffic Control Plans
- Special Provisions, Estimates, and Contract Documents
- Other duties as deemed necessary by the City of Rock Hill Project Manager

Task V – Bid and Construction Phase Services

- Administer the bid process, including the advertisement for bids, issuing bid documents, pre-bid conference, receiving bids, bid tabulations, and other related duties deemed necessary by the City of Rock Hill Project Manager
- Prepare and administer the construction contracts
- Provide technical assistance during construction
- Provide resident project representative during the construction of the project
- Assist with the project construction close-out documentation and acceptance by the SCDOT
- Other duties as deemed necessary by the City of Rock Hill Project Manager



S-50 IMPROVEMENTS
(SC ROUTE 161 EXTENSION PHASE I)

FROM: US ROUTE 21
TO: 0.100 MILES NORTH OF S-645
PROJECT LENGTH: 0.939 MILES

PREPARED BY: CAMPCO ENGINEERING, INC.
DATE: 01-08-09