



Fee Schedule

**FREEDOM OF INFORMATION REQUEST FOR
PUBLIC RECORDS**

FOIA Activity	Associated Charges	# of Units	Subtotal Cost
<u>Search/Retrieval Time</u> <ul style="list-style-type: none"> First 30 minutes Every additional 30 minutes 	No Charge \$5.00 per every 30 minutes		
<u>Black & White Copies</u> Size 8½” x 11” and or legal <ul style="list-style-type: none"> First 50 pages Each additional page Size 11” x 17”	No Charge 15¢ per page 15¢ per page		
<u>Color Copies</u>	20¢ per page		
<u>Digital Copy on CD</u>	\$5.00 each		
<u>Digital Video Copy on DVD</u>	\$10.00 each		
<u>Accident Report</u> <ul style="list-style-type: none"> Each copy 	\$1.00 each		
<u>Incident Report</u> <ul style="list-style-type: none"> Each additional copy 	\$1.00 each		
<u>Police Mugshot Copy</u>	\$3.00 each		
<u>Photographs</u> <ul style="list-style-type: none"> Digital Copies on Photo CD Prints 	\$2.00 At Cost for Reproduction		
<u>Standard Maps/Plots</u> <ul style="list-style-type: none"> Up to 11”x17” size Anything over 11” x 17” 	.50¢ per copy \$10.00 per copy		
Total Cost			

FOIA Requesting Party: _____

Date and Amount of Deposit (if applicable) _____

City Department/Division: _____

City Account #: **500 341402**

City Staff Receiving Payment: _____

Date/Payment Amount: _____