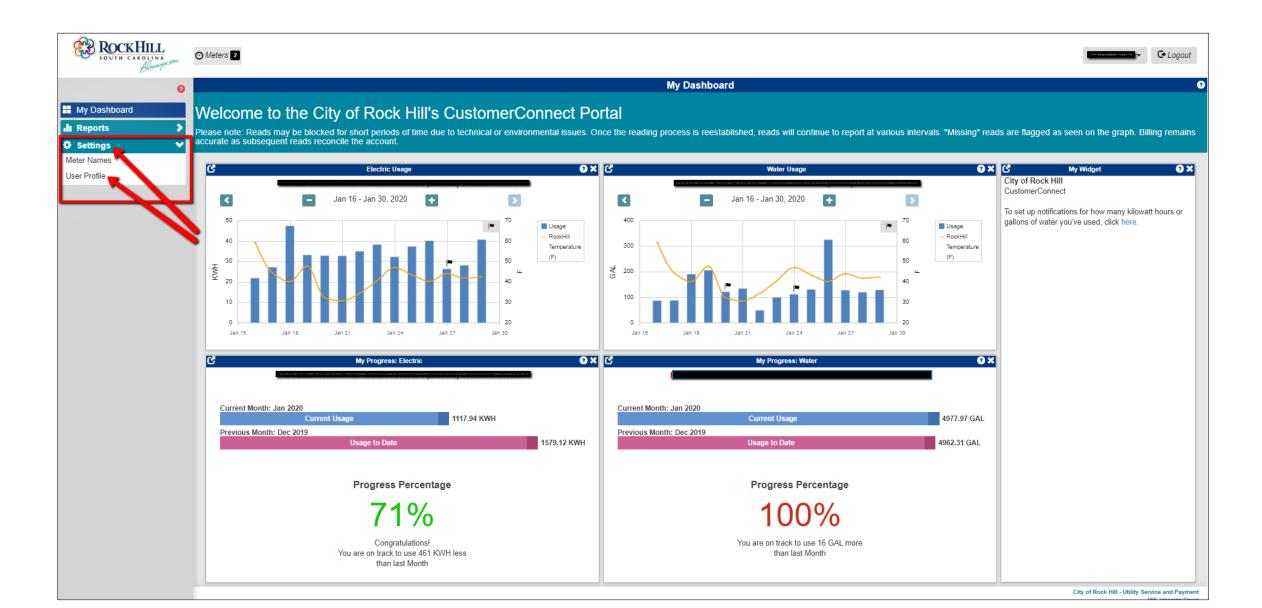
How to Set Email and Text Notifications

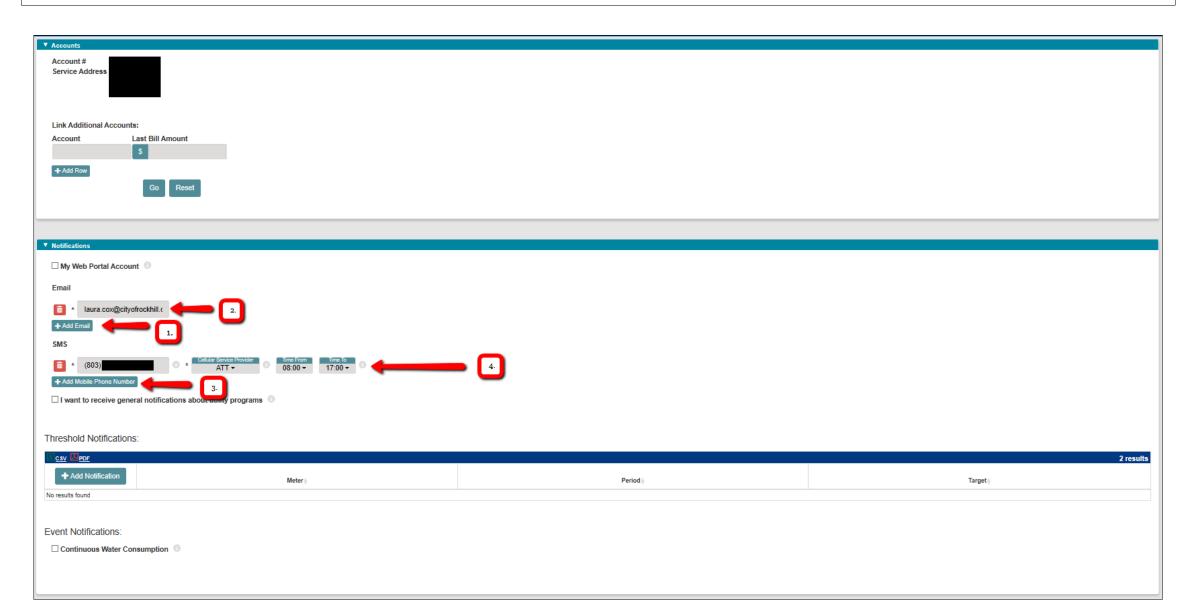
While on the Dashboard, click **Settings** on the menu located on the top, left-hand side. Then click **User Profile**.



Take a look about halfway down the screen. You must first add an email address or cell phone number before you set up notifications.

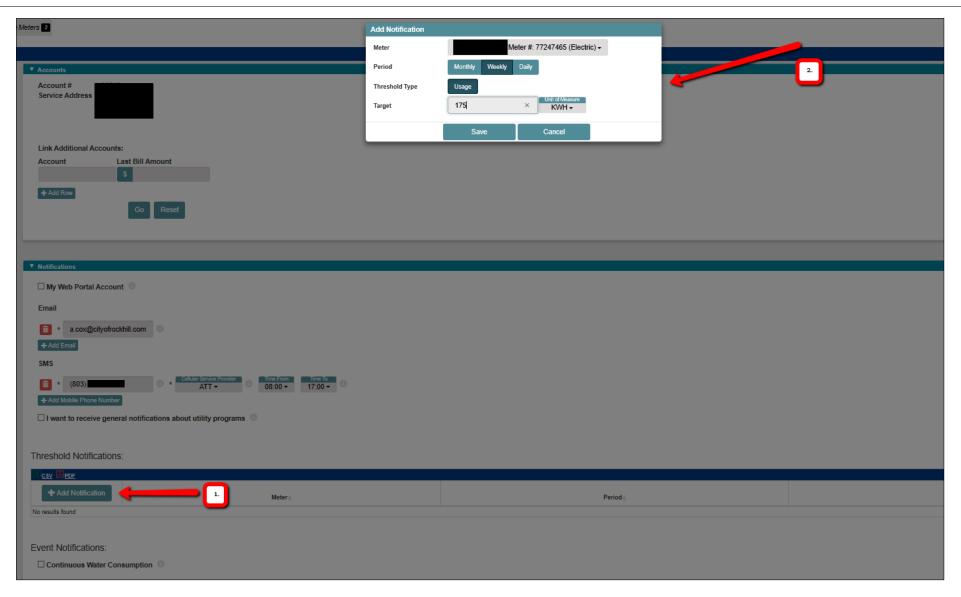
To add an email address: 1. click the +Add Email button. 2. Enter your email address in the box that appears.

To add a cell phone number: 3. click the **+Add Mobile Phone Number** button. 4. Then enter your cell phone number in the box that appears and select your cell phone service provider from the drop down list. Next choose the time frame you want to receive text messages.



Next, look further down this screen at the Threshold Notifications Section.

- 1. Click the +Add Notification button. At that time, an Add Notification box will pop up.
- 2. You can toggle between meters. Click the small down arrow on the right side to bring up all meters on the account. In this case, we've selected the electric meter. Next, select the Weekly button for Period. The Threshold Type of Usage is already selecte. In Target, you can enter any number you wish. In this example, we've opted to get a notification for any Weekly period when we use more than 175 kilowatt hours. Finally, you must click the **Save** button.



Once saved, you'll see the notification listed as indicated next to the red arrow below.

You can set up additional notifications by clicking the + Add Notification button again and selecting a different meter or a different time period.

The small pencil icon to the left of the notification will allow you to edit the notification to change the time period or usage amount. The small trashcan icon allows you to delete the notification completely.



To receive notification of a potential water leak on your property, click the small box to the left of Continuous Water Consumption underneath Event Notifications near the bottom of your screen. Once clicked, you will receive a text notification only if you have used at least 3.75 gallons of water every hour in a consecutive 24-hour period. 24-hours of water consumption often indicates a water leak.

