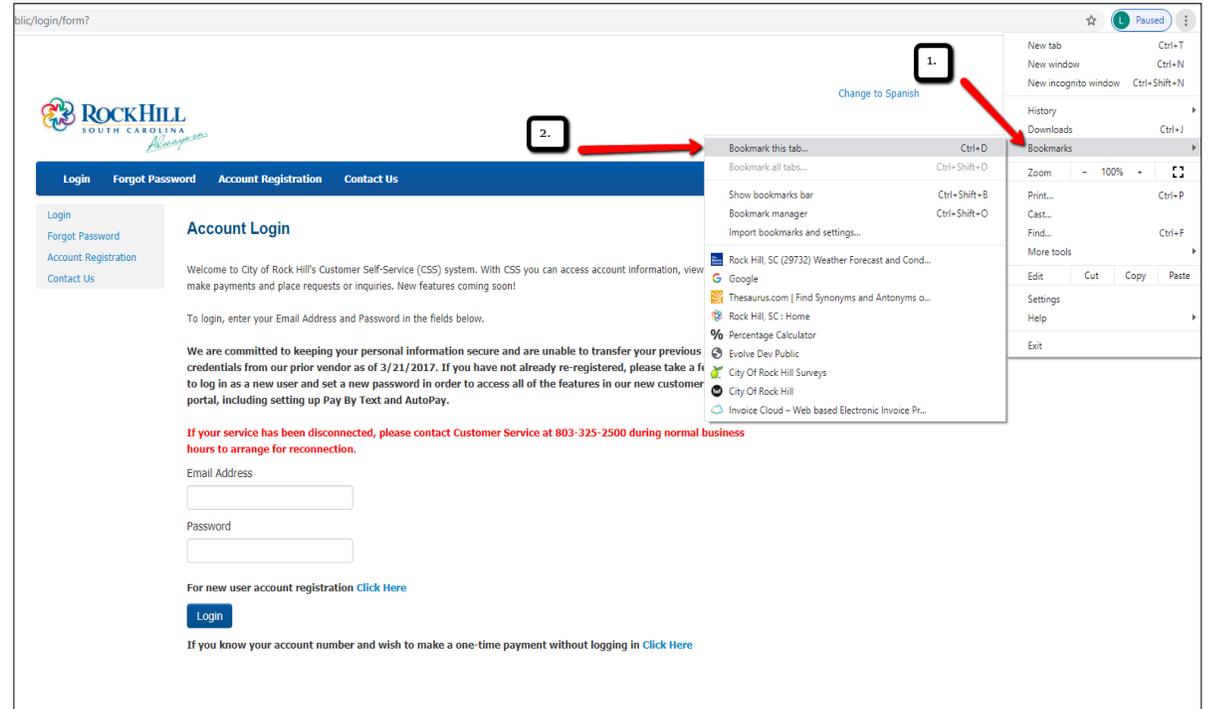
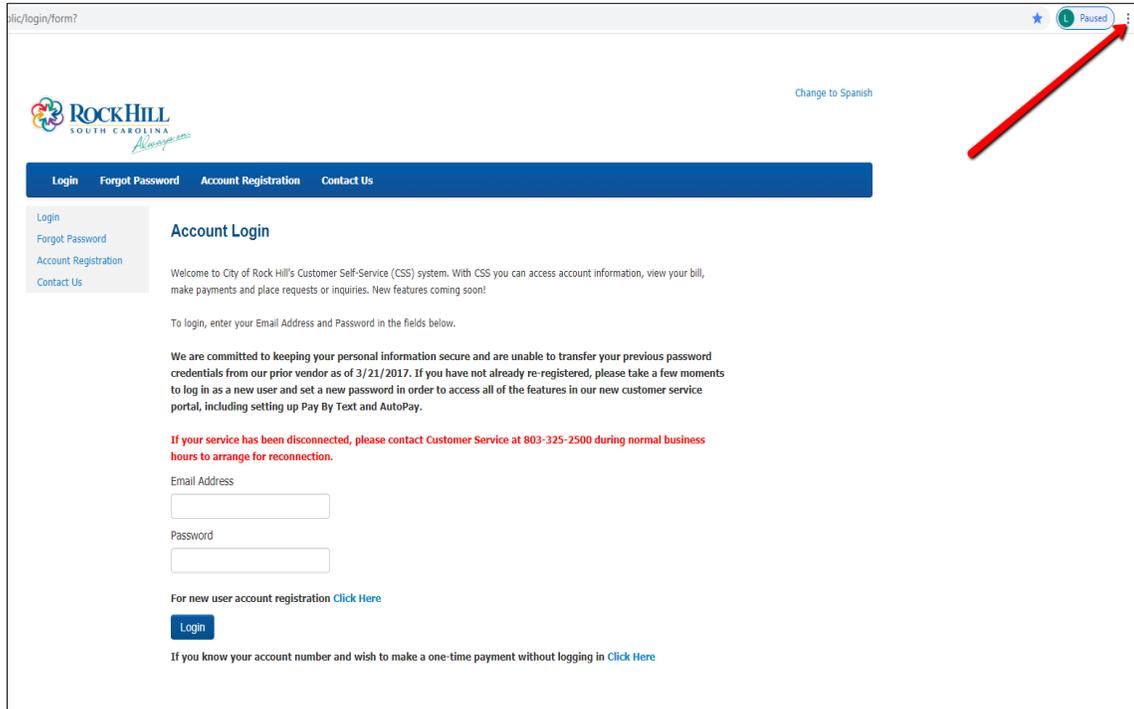


# How to Bookmark the Login Page – Chrome Browser

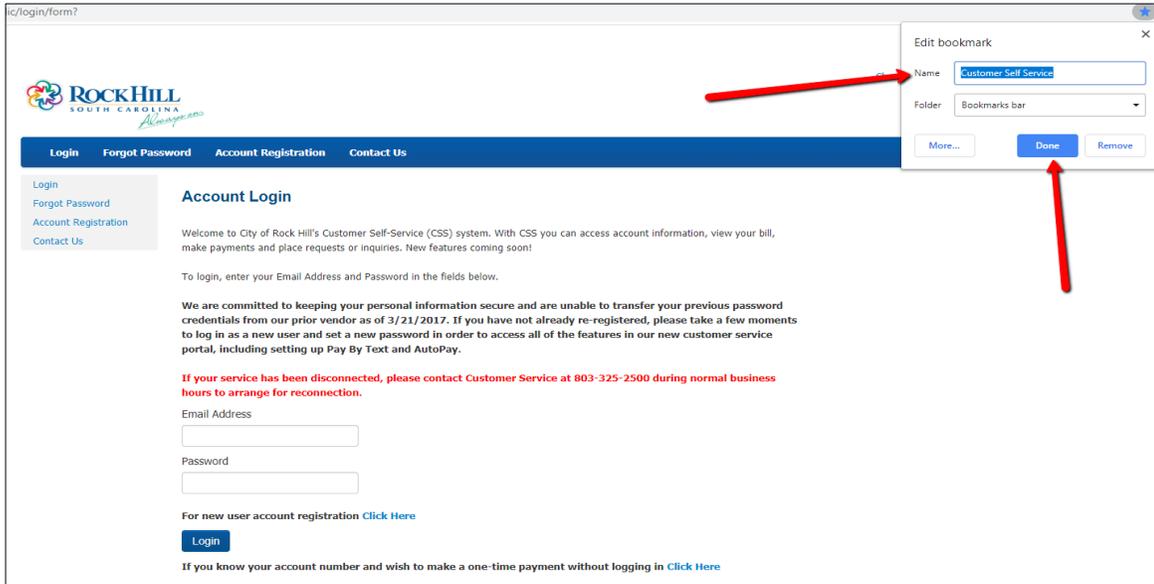
On the **Chrome** browser, click on the **Settings** icon located at the top right of the browser window – represented by either three vertical dots or three horizontal lines.

A drop-down menu appears.

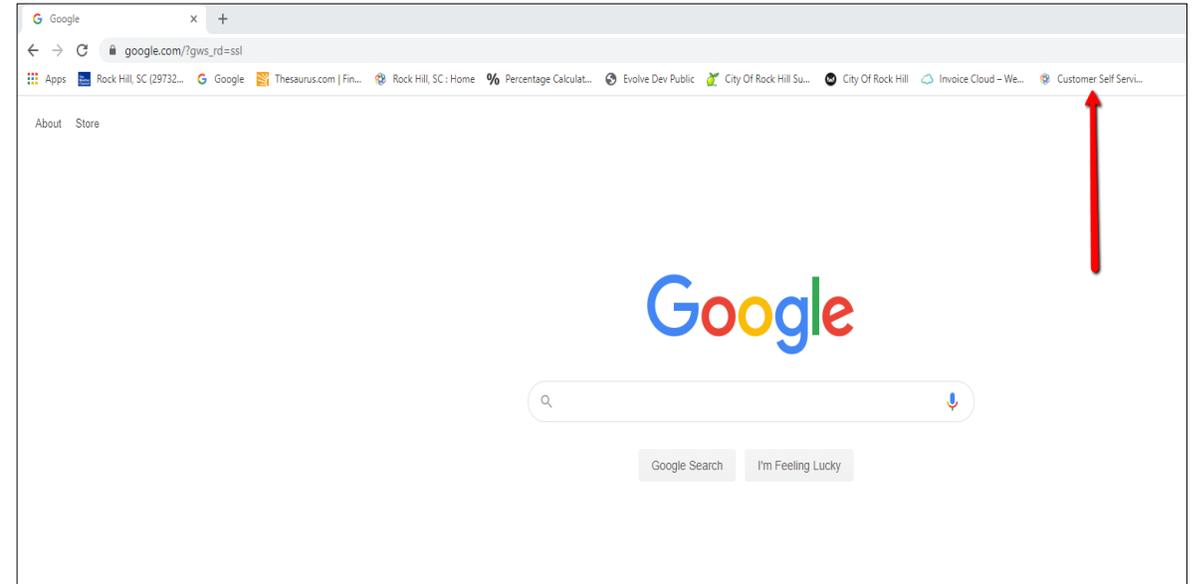
1. Hover over the **Bookmarks** menu option. 2. Click on the **Bookmark this tab...** menu option on the pop-up menu that appears.



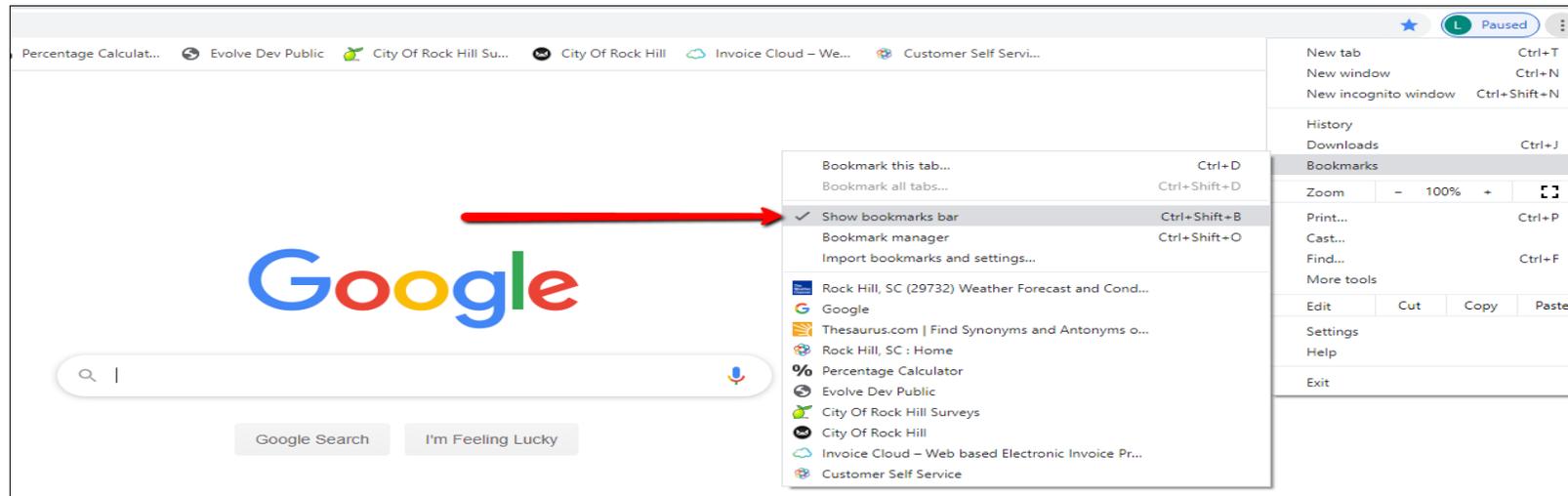
You can rename the bookmark or accept what is pre-populated. Then click **Done** to save the bookmark.



The page will appear on the Bookmark Bar with the City's logo. Simply click this bookmark to go directly to the Login page.

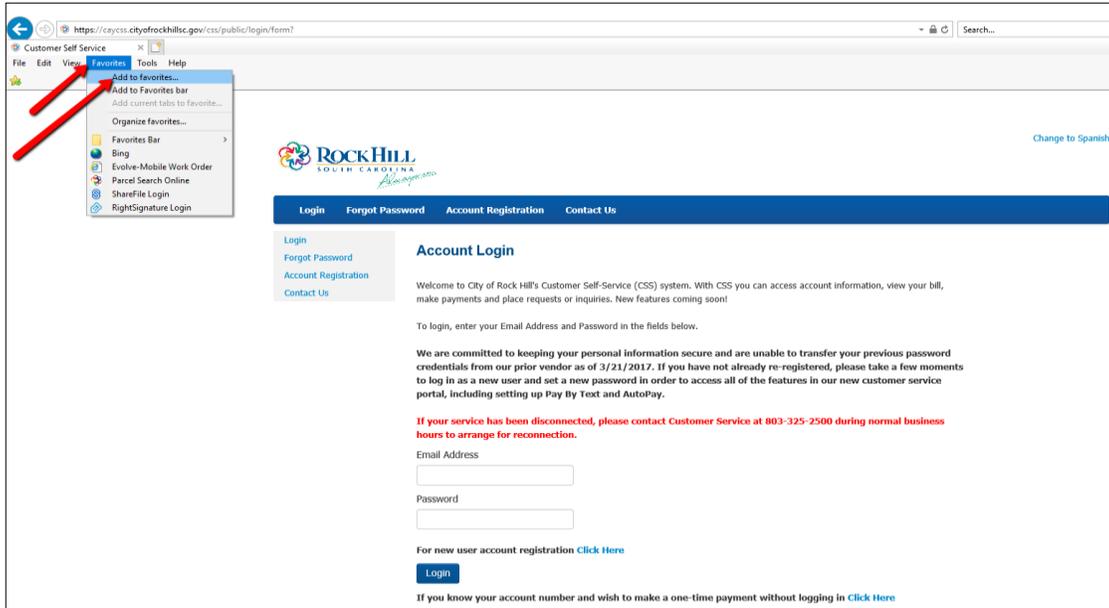


If your bookmark does not appear, click the Settings icon again, hover over the Bookmark menu option and click Show bookmarks bar on the pop-up menu. A check will appear and your bookmark should then show on the Bookmark Bar.

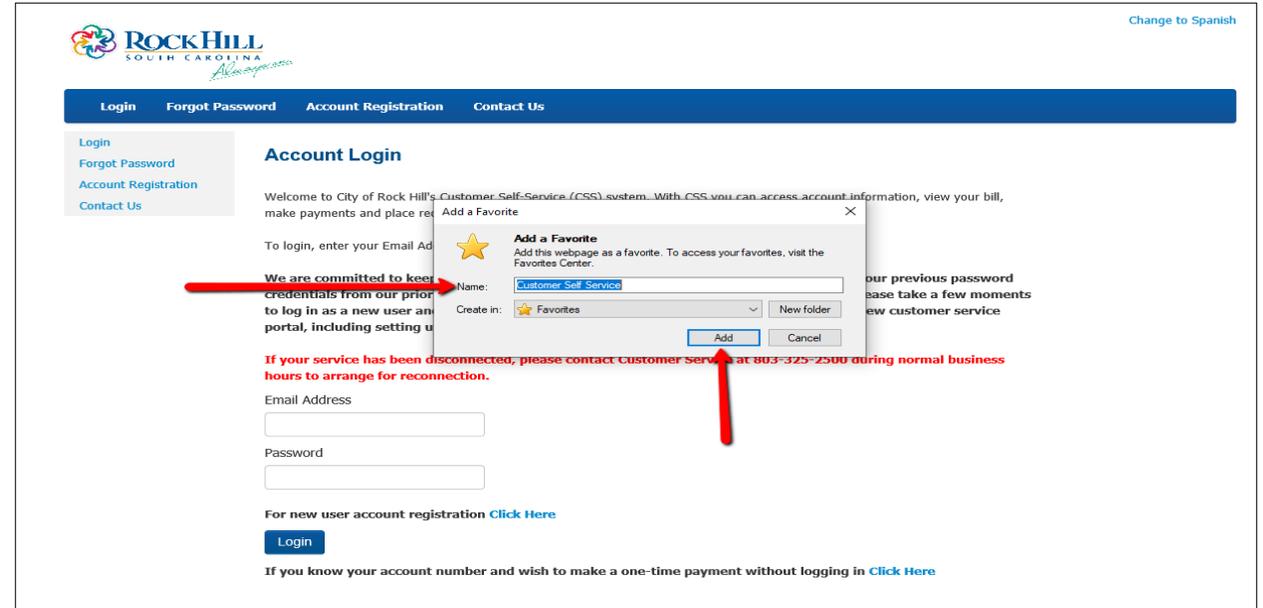


# How to Bookmark the Login Page – Internet Explorer

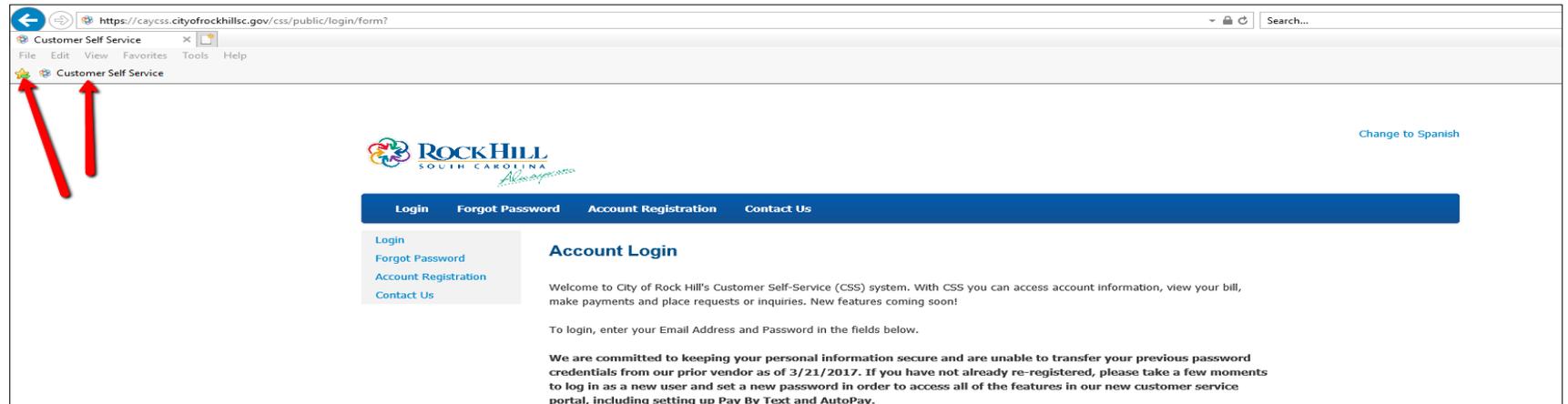
In **Internet Explorer**, click **Favorites** on the menu bar at the top left of the browser window. Then click **Add to favorites...** on the drop-down menu that appears.



You can rename the page or accept what is pre-populated. Then click **Add** to save the page as a Favorite.

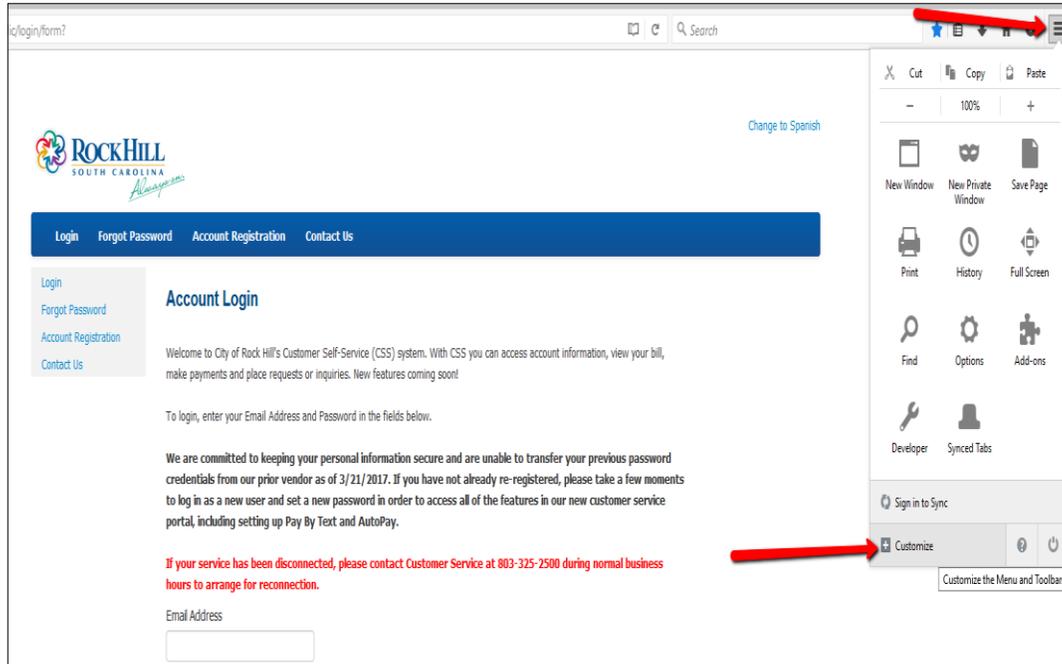


Your new favorite should appear on the Favorites Bar. If not click the small icon of a yellow star and green arrow to make Favorites appear.

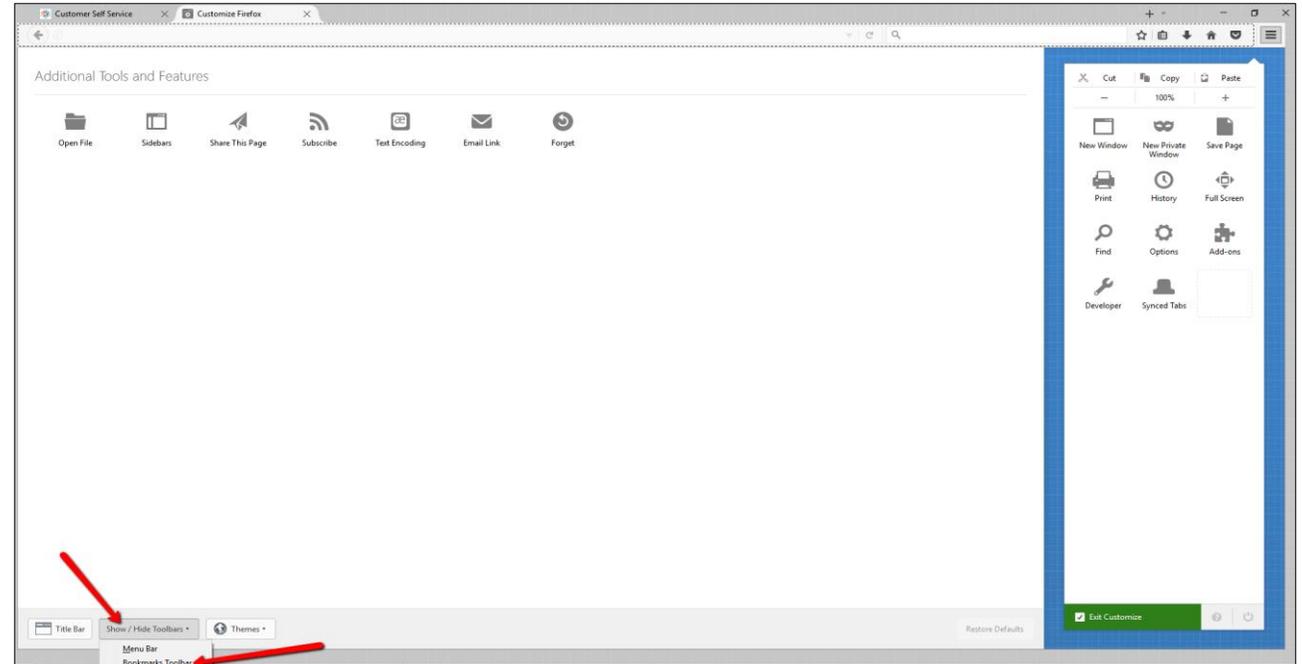


## How to Bookmark the Login Page – Firefox

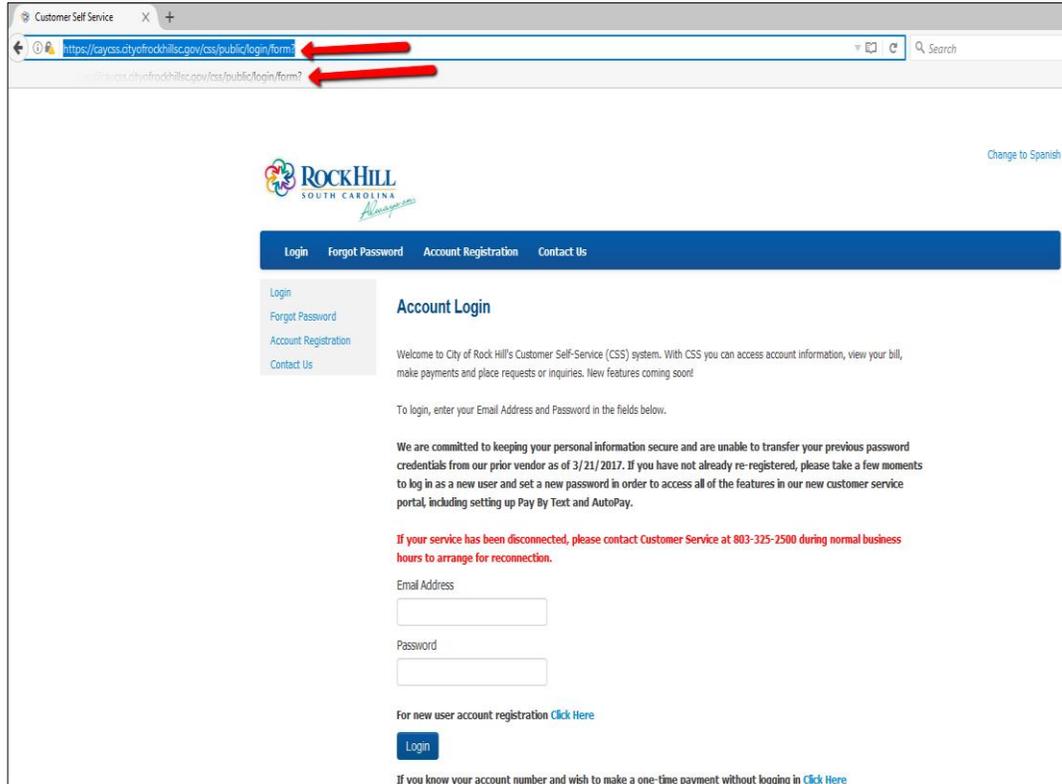
In **Firefox**, first make sure your Bookmarks tool bar is showing on the browser. Click the menu icon at the top right of the browser. Then click the **Customize** menu option.



Click **Show/Hide Toolbars** at the bottom left of the screen. A drop-down menu appears. Click **Bookmarks Toolbar**.



Next, highlight the entire browser address then drag and drop it onto the Bookmark bar.



Your bookmark appears.

