

# **Special Events Toolkit Guidelines**

Thank you for providing and encouraging beverage container recycling at your special event! Please take the time to look over the following guidelines to maximize the effectiveness of your Special Events Toolkit.

#### What's in the Toolkit?

In order to make recycling at your event a breeze, the toolkit contains the specified number of Clear Stream ® recycling frames and clear bags. The kit also contains signs to put next to your containers.

### How do I reserve a Toolkit?

The special event must take place within the city limits of Rock Hill. Call 803-329-7027 or email <u>elizabeth.morgan@cityofrockhill.com</u> to reserve your bins.

### What to do with the Toolkit?

The best way to encourage people to recycle their beverage containers is to put the recycling containers next to the trash can. Have someone available to check the containers to make sure they are not being contaminated with other materials and to change out bags if they are filling up.

After your event, make sure the frames are clean and in the same condition as when they were received. Return them along with any unused bags.

## What can I put in the recycling container?

The Clear Stream ® recycling system is intended to assist in recycling beverage containers. This includes aluminum cans, and plastic bottles, jugs, and jars. Plastic, Styrofoam, and paper cups are NOT recyclable and do not belong in the recycling container.

## What do I do with the recyclables?

When your event is over collect all the clear bags from the container frames and secure them. The clear bags may be taken to any of York County's Collection and Recycling Centers.