

Rock Hill – York County Airport Commission

Minutes of Meeting January 14, 2021

The Commission met on the above date at the airport terminal with the following members present:

Col. Robert Burton – Vice Chairman
Rev. Philip Chandler – Chairman
Tim Gause
Manning Kimmel
David Lloyd

Absent:

Pick Freeman
Mark Kramer
David Hudspeth
David Vehaun

Others present included:

Steven Gould, Airport Director
Rick Shepard, Skytech

Brian Salyers, Talbert, Bright & Ellington
Anthony Cherry, Skytech

1. Chairman Chandler called the meeting to order at 3:00pm.
2. No one from the public addressed the commission.
3. The meeting minutes from December 10, 2020 were approved as presented.
4. Airport Director: The following items were reported:
 - Total observed traffic count in December was very similar to November and typical for the time of year.
 - Reminder that the SCAA Annual Conference will be held on Hilton Head Island, February 24-26. This year will be a hybrid model allow attendees to participate virtually as well. The Airport Director, Chairman Chandler and Mr. Gause will be in attendance.
 - The Clearance Delivery Frequency is still having issues. This summer the current setup will become obsolete. The airport is working on installing a new system in July.
 - A new supplemental windsock will be installed in the coming weeks near the SHOA Hangar Complex.
 - Received updated tenant lists from all airport tenants and are now updating the National Aircraft Based Inventory Program per FAA requirements.
 - New Beacon Light has been installed.
 - Budget season is starting soon. The airport has a few non-capital items that we will be seeking funding for.
 - Skytech is now offering fuel truck service to all tenants on the east side of the airport.
5. Skytech:
 - Fuel Flowage for the month of December:
 - Jet A at 17,627 gallons
 - AvGas was 8,838 gallons.
 - Charter operations for the month of December was 11.6 hours.
 - Will be adding a third full time lineman in the coming weeks to allow for better coverage and customer service.
6. Talbert, Bright, & Ellington: Absent; report given by the Airport Director.
 - Terminal Building Expansion: Finished drywall and most painting. HVAC should be finished today and ceiling tiles to be installed afterwards. Carpet tiles to be installed next week. Currently installing windows. Doors will be delivered in the next couple of weeks.

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Substantial completion expected in early February will furniture delivery and installation early March.

- Drainage Remediation Design: Plan to advertise for bids early March and accepting bids at the end of March. FAA wants bids for the project by May 1st. Grant application will be submitted no later than May 18th.

7. Taxiway J HOA: Absent

8. York County: Absent

9. City of Rock Hill: Absent

- Many departmental changes happening internally. The airport will now be part of a newly created department call Office of Governmental Affairs. This department will include the airport, grants, and transit.

10. There was no executive session.

11. Next meeting:

- March 11, 2021 at 12pm *VIRTUAL Meeting*
 - Joint City/County Council & Airport Commission
- May 13, 2021 at 3pm

12. There being no other business, the meeting adjourned at 3:31pm.

Respectfully submitted,

Steven A. Gould Jr., C.M. – Commission Secretary
Minutes Approved this 13th day of May 2021