Fats, Oil and Grease (FOG)
Best Management Practices (BMP) Manual

FOG can have negative impacts on wastewater collection and treatment systems. FOG impacts many sewer system blockages. Sewer system blockages are serious. They cause sewage spills, manhole overflows, sewage backups in homes and businesses, or additional maintenance costs for the Publicly Owned Treatment Works (POTW).

Food Service Establishments (FSE) commonly discharge animal and vegetable-based FOG to the sewer system.

This manual is written to provide Pretreatment staff along with FSE business managers and owners with information about animal and vegetable-based FOG pollution prevention techniques focused on their businesses, effective in both reducing maintenance costs for business owners, and preventing FOG discharges to the sewer system.

Many of the nation's FSE participate in FOG recycling programs. Ensuring that Grease Removal Devices (GRD), grease traps and grease interceptors, are properly installed and most importantly, properly maintained is more difficult.

This manual discusses proper maintenance of grease traps and interceptors.

Manual contents include:

Scan with smart device for quick webpage access:

cityofrockhill.com/fog

Knowledgeable POTW staff, working with business owners and staff can effectively prevent FOG buildup, and other associated problems, for both the POTW and the FSE owner. Visit our website for more information including all application forms along with the City's FOG Ordinance and FOG Policy.

FREQUENTLY ASKED QUESTIONS ABOUT FOG

Is grease a problem?

In the sewage collection and treatment business, the answer is an emphatic "YES!" Grease is singled out for special attention because of its poor solubility in water and its tendency to separate from the liquid solution.

Large amounts of oil and grease in the wastewater cause trouble in the collection system pipes. It decreases pipe capacity and, therefore, requires that piping systems be cleaned more often and/or some piping to be replaced sooner than otherwise expected. Oil and grease also hamper effective treatment at the wastewater treatment plant.

Grease in a warm liquid may not appear harmful. But, as the liquid cools, the grease or fat congeals and causes nauseous mats on the surface of settling tanks, digesters, and the interior of pipes and other surfaces which may cause a shutdown of wastewater treatment units.

Problems caused by wastes from restaurants and other grease-producing establishments have served as the basis for ordinances and regulations governing the discharge of grease materials to the sanitary sewer system. This type of waste has forced the requirement of Grease Removal Device (GRD) installation commonly known as grease traps or interceptors.

What is a grease trap and how does it work?

A trap is a small reservoir built into the wastewater piping a short distance from the grease producing areas. Baffles in the reservoir retain the wastewater long enough for the grease to congeal and rise to the surface. The grease can then be removed and disposed of properly. If approved, Grease Traps shall be inspected and maintained by FSE staff on a weekly basis until sufficient data logs of the inspections indicate a lower frequency is warranted. See *How Grease Traps and Interceptors Work* for a description of how the various components of a grease trap function.

What is a grease interceptor?

An interceptor is a vault that is usually located on the exterior of the building. The vault includes a minimum of two compartments, and flow between each compartment is through a 90-degree fitting designed for grease retention. The capacity of the interceptor provides adequate retention time so that the wastewater has time to cool, allowing any remaining grease not collected by the traps time to congeal and rise to the surface where it accumulates until the interceptor is cleaned. See *How Grease Traps and Interceptors Work* for a description of how the various components of a grease interceptor function.

How do I clean my GRD?

Grease Traps shall be inspected and cleaned by FSE staff on a weekly basis until sufficient data logs of the inspections indicate a lower frequency is warranted. Grease Interceptors shall be pumped on a monthly frequency by Registered Grease Waste Haulers. Refer to *Maintenance of Grease Traps and Interceptors* & *FOG Registered Haulers.*

Can you recommend a grease interceptor maintenance schedule?

Each FSE shall have its grease interceptor(s) pumped at a minimum frequency of once every 30 days. In addition to required monthly pumping, each FSE shall determine an additional frequency at which its grease interceptor(s) shall be pumped according to the following criteria:
1. When the floatable grease layer exceeds 6 inches in depth as measured by an approved dipping method, or
2. When the settleable solids layer exceeds eight inches in depth as measured by an approved dipping method, or
3. When the total volume of captured grease and solid material displaces more than 25 percent of the capacity of the interceptor as calculated using an approved dipping method, or
4. When the interceptor is not retaining/capturing FOG.

Variance procedure: If a FSE determines that monthly pumping of their grease interceptor is unnecessary in order to remain in compliance, the facility may make written application to the City for a variance from the monthly pumping requirements. Variances that are granted may not exceed a six month pumping frequency.
If an FSE believes the GRD needs to be pumped too often to remain in compliance, the owner may consider installing a larger capacity, more efficient GRD.

Do I have a GRD?

If you are uncertain whether the establishment has a GRD, the owner should contact the Grease Management Program (GMP) Official: Phone- 803-329-8703, Email- fog@cityofrockhill.com

Do I need a GRD?

Any Food Service Establishment (FSE) primarily engaged in activities of preparing, serving, or otherwise making available for consumption foodstuffs, and that introduces grease or oil into the drainage and sewage system in quantities large enough to cause line blockages or hinder sewage treatment is required to install a 1000 gallons minimum capacity GRD. A GRD will be required for any FSE that uses one or more of the following preparation activities: cooking by frying, baking, grilling, sautéing, rotisserie cooking, broiling (all methods), boiling, blanching, roasting, toasting, or poaching. Also included are infrared heating, searing, barbecuing, and any other food preparation activity that produces a hot, non-drinkable food product in or on a receptacle that requires washing. Those establishments that engage in the preparation of precooked and frozen food materials and meat cutting preparation and applicable to all FSE that discharge wastewater containing grease to the City of Rock Hill Sanitary Sewer System including but not limited to the following: restaurants, grocery stores, meat markets, hotels, factory and office building cafeterias, public and private schools, hospitals, nursing homes, commercial day care centers, churches, and catering services.

Is the grease trap I have adequate?

The minimum size of grease traps shall be based on the maximum rate of flow of all fixtures discharging into the grease trap multiplied by a retention factor of 1.5 minutes. No grease trap shall be installed with an approved rate of flow less than 20 gallons per minute or a grease retention capacity of less than 40 lbs. No garbage disposal, food waste disposer or dishwasher shall be connected to or discharged into any grease trap. Dirty hood filters should be recycled instead of washed on-site. Wastewater generated by hood, flue and fan cleaning should be taken to an off-site disposal facility. No grease degrading chemicals, enzymes or bacteria may be contained in the wastewater discharged to the grease trap. The following table provides criteria for sizing grease traps:

RECOMMENDED RATINGS FOR COMMERCIAL GREASE TRAPS		
"Under-the-Counter" Package Units Grease Traps		
Type of Fixture	Flow Rate gpm	Grease Retention Capacity Rating lbs
Restaurant Kitchen Sink	15	30
Single-compartment Scullery Sink	20	40
Double-compartment Scullery Sink	25	50
3 compartment Sinks	40	80
2 Double-compartment Sinks	40	80
Floor Drain	15	30

Each grease trap shall be so installed and connected that it will be readily accessible for cleaning, maintenance, and inspection at all times. Grease traps shall be constructed of durable materials satisfactory to the GMP Official and shall have a full size gas tight cover, which can be readily removed. Each grease trap shall have a water seal of not less than 2" in depth or the diameter of its outlet, whichever is greater. No single in-line grease trap shall serve more than two separate fixtures. Grease traps shall be installed and vented in accordance with the South Carolina Plumbing Code.

The GRD size may help dictate the maintenance schedule. If a grease trap or interceptor is not maintained regularly it will not provide the necessary grease removal. Running extremely hot water down the drain only moves the problem downstream and is **PROHIBITED**! It does not go away. Catch the grease at the source! This is the most economical means to reduce all costs.

What if I don't install a grease trap?

If the FSE uses grease and oil in food preparation, it will eventually encounter a maintenance problem with a plugged building sewer line. The blockage can create a sewer backup situation and ultimately a potential health problem in the FSE. Someone will have to pay for removing the blockage. If the problem is in the building sewer line, then the FSE has direct responsibility for paying for the maintenance. If the blockage or restriction is in the public sewer main and it can be proven that the FSE is the cause of the blockage, then the FSE may have to pay for the public sewer to be maintained. Blocking a sanitary sewer line is also a violation of the federal **Clean Water Act**.

Who determines if I need a grease removal device (GRD)?

The GMP Official will aid in determining the necessity of GRD installation. The requirement of GRD installation is applicable to all those establishments that discharge wastewater containing grease to the City of Rock Hill Sanitary Sewer System. The rules of the Health Department will also assist the establishment in determining if a grease trap or interceptor is required. All administrative authorities prohibit the discharge of materials that can solidify and create blockages in the wastewater collection system or treatment plants. The Health Department makes periodic inspections to see that no health problems exist due to improperly maintained GRD. GRD shall be located outside to be easily and safely accessible for inspections, maintenance, and cleaning. GRD shall not be installed in food preparation, food storage areas, equipment and utensil washing areas, food dispensing areas, or in areas where food equipment and single service articles are stored.

How can I get in compliance?

All FSE shall be required to apply for and obtain a Grease Discharge Permit (GDP) from the City. The GDP shall be in addition to any other permits, registrations, or occupational licenses which may be required by federal, state, or local law. It shall be a violation of the City of Rock Hill's FOG Control Policy for any FSE identified by the City to discharge wastewater containing fats, oils, and grease to the City's wastewater collection system without a current GDP. Establishments whose grease removal device (GRD) is not in accordance with the FOG Policy shall be given a compliance schedule with a deadline not to exceed six (6) months from initial notification date to bring this equipment into compliance or install adequate equipment approved by the City. A Grease Discharge Permit is required regardless of whether the establishment has an existing GRD or is installing a new one.

What are the criteria for inspecting grease traps?

Grease Traps shall be inspected and maintained by FSE staff on a weekly basis until sufficient data logs of the inspections indicate a lower frequency is warranted. Grease Traps are in non-compliance when the total volume of captured grease and solid material displaces more than 25 percent of the capacity or when the Trap is not working properly due to maintenance or mechanical issues.

All FSE suspected of causing problems to the collection system or treatment facilities will be inspected. If the trap is in poor condition, the FSE will be issued a compliance order to have it cleaned immediately. The FSE will then be required to contact the issuing authority within 30 days to verify that the Grease Trap has been properly cleaned and maintained. Servicing hoses and pumps shall not run through food preparation, food storage areas, equipment and utensil washing areas, food dispensing areas, or in areas where food equipment and single-service articles are stored. FSE with existing GRD that are located inside the facility, which require inspection, servicing or maintenance, shall: (a) Temporarily close for business and shall cease all food preparation and utensils washing activities during inspection, servicing or maintenance of the grease trap; and (b) Immediately after inspection, servicing or maintenance, clean and sanitize the grease trap area and adjacent surfaces before re-opening for business and resuming food service activities.

The GMP Official may make determinations of GRD adequacy, need, design, appropriateness, application, location, modification(s), and conditional usage based on review of all relevant information regarding GRD performance, facility site and building plan review by all regulatory reviewing agencies and may require repairs to, or modification or replacement of GRD. For more information, please visit cityofrockhill.com/fog.

Best Management Practices (BMP)

Municipal pretreatment staff and food service industry workers have teamed up to develop BMP that, when implemented, will minimize the adverse impacts of FOG. This chapter summarizes these BMP, and other important information, including the reason for BMP, the benefit of BMP to the FSE, and inspection tips for Pretreatment staff to determine if the BMP are being implemented. Fats, Oil, and Grease can be a BIG problem and the solution starts with you.

Prevent Blockages in the Sanitary Sewer System			
BMP	**Reason For**	**Benefits to Food Service Establishment**	**Pretreatment Inspection Tips**
Train kitchen staff and other employees about how they can help ensure BMP are implemented.	People are more willing to support an effort if they understand the basis for it.	All of the subsequent benefits of BMP will have a better chance of being implemented.	Talk to the FSE manager about the training program that he/she has implemented.
Post "No Grease" signs above sinks and on the front of dishwashers.	Signs serve as a constant reminder for staff working in kitchens.	These reminders will help minimize grease discharge to the traps and interceptors and reduce the cost of cleaning and disposal.	Check appropriate locations of "No Grease" signs.
Discharge water temperatures less than 140° F in all sinks, especially the pre-rinse sink before the mechanical dishwasher.	Temperatures in excess of 140° F will dissolve grease, but the grease can re-congeal or solidify in the sanitary sewer collection system as the water cools.	The FSE will reduce its costs for the energy – gas or electric – for heating the water. Also, the FSE minimizes the chance for grease blockages in the piping.	Check boiler or hot water heater discharge temperature. Measure the temperature of the hot water being discharged from the closest sink.
Use a 3-sink dishwashing system, which includes sinks for washing, rinsing, and sanitizing with an appropriate solution. Water discharge temperatures are less than 140° F. (See above)	The 3-sink system discharges water less than 140° F. Note: The International Plumbing Code (IPC) prohibits dishwasher discharge to grease traps.	The FSE will reduce its costs for the energy - gas or electric - for heating the water for the mechanical dishwasher and for operating the dishwasher.	Measure temperature of the hot water at the three-sink system.

Prevent Blockages in the Sanitary Sewer System (cont.)

BMP	Reason For	Benefits to Food Service Establishment	Pretreatment Inspection Tips
Recycle waste cooking oil.	There are licensed waste cooking oil recyclers operating in Rock Hill. This is a cost recovery opportunity.	The FSE will be paid for the waste material and will reduce the amount of garbage it must pay to have hauled away.	Obtain name of recycler used. Review recycling records. Confirm records with recycler.
"Dry wipe" pots, pans, and dishware prior to dishwashing.	The grease and food that remains in pots, pans, and dishware can go to the landfill. By "dry wiping" and disposing in garbage receptacles, the material will not be sent to the grease removal device(s).	This will reduce the amount of material going to grease removal device(s), which will require less frequent cleaning, reducing maintenance costs.	Observe dishwashing practices.
Dispose of food waste by recycling and/or solid waste removal.	Some recyclers will take food waste. In the absence of such recyclers, the food waste can be disposed as solid waste in landfills by solid waste haulers.	Recycling of food wastes will reduce the cost of solid waste disposal. Solid waste disposal of food waste will reduce the frequency and cost of grease trap and interceptor cleaning.	Inspect grease traps and interceptors for food waste accumulation. Confirm the recycler or solid waste removal company with the FSE manager.

Properly Maintain GRD to Prevent FOG Introduction into the Sanitary Sewer System

BMP	Reason For	Benefits to Food Service Establishment	Pretreatment Inspection Tips
Routinely clean grease interceptors.	Grease interceptors must be routinely cleaned to ensure that grease accumulation does not cause the interceptor to operate poorly. The cleaning frequency is a function of the type of FSE, the size of the interceptor, and the volume of flow discharged by the FSE.	Routine cleaning will prevent plugging of the sewer line between the FSE and the sanitary sewer system. If the line plugs, the sewer line may back up into the establishment, and the business will need to hire someone to unplug it.	Interceptor should have no more than 6 inches depth as grease, **and,** Interceptor should have no more than 8 inches depth as sediment/ solids, **and** No more than 25% of the depth should be a combination of grease (top) and sediment (bottom).

Properly Maintain GRD to Prevent FOG Introduction into the Sanitary Sewer System (cont.)			
BMP	**Reason For**	**Benefits to Food Service Establishment**	**Pretreatment Inspection Tips**
Witness all grease trap or interceptor cleaning/maintenance activities to ensure the device is properly operating.	Grease trap/interceptor pumpers may take shortcuts or damage the GRD. If the FSE manager inspects the cleaning operation and ensures it is consistent with the procedures in the section on *Grease Trap and Interceptor Maintenance* they are more assured of getting full value for their money.	The FSE will ensure it is getting value for the cost of cleaning the grease trap or interceptor. Otherwise, the FSE may be paying for cleaning more often than necessary.	Ask if manager has employees present for GRD cleaning.
Clean under-sink grease traps weekly. If grease traps are more than 25% full of solids and grease when cleaned weekly, the cleaning frequency needs to be increased or the FSE may require installation of an appropriately sized GRD.	Under-sink grease traps have less volume than grease interceptors. Weekly cleaning of under-sink grease traps by the establishment's own properly trained maintenance staff will save on the cost of paying a hauler to clean the grease trap. If the establishment does not have a grease interceptor, the under-sink grease trap is the only means of preventing grease from entering the sanitary sewer system. If the grease trap is not providing adequate protection, the City of Rock Hill may require installation of a grease interceptor.	This will allow the FSE to stay in compliance with the City of Rock Hill's Sewer Use Ordinance. This also prevents excessive plumbing costs due to drain blockages, etc.	Visually inspect the contents of the under-sink grease trap. Confirm documented training of staff. Staff must be appropriately trained to perform maintenance activities. If Type I hood is present, confirm wastewater generated during hood, flue and fan cleaning is not discharged to the City's sewer system. Inspect cleaning records.
Keep a *maintenance log.*	The maintenance log serves as a record of the frequency and volume of cleaning the interceptor. It is required by the Grease Management Program to ensure that grease trap/interceptor maintenance is performed on a regular basis.	The maintenance log serves as a record of cleaning frequency and can help the FSE manager optimize cleaning frequency to reduce cost.	Inspect maintenance log. Provide the FSE with a sample maintenance log if it does not have one. Confirm the maintenance log with the grease hauler identified.

Prevent Fats, Oil, and Grease From Entering Creeks and Streams Through the Storm Drain System

BMP	Reason For	Benefits to Food Service Establishment	Pretreatment Inspection Tips
Cover outdoor grease and oil storage containers. Check with Rock Hill storm water for BMP's.	Uncovered grease and oil storage containers can collect rainwater. Since grease and oil float, the rainwater can cause an overflow onto the ground. Such an overflow will eventually reach the storm water system and nearby streams.	The discharge of grease and oil to the storm drain system will degrade the water quality of receiving streams by adding biological and chemical oxygen demand to the stream. Illicit discharge of grease and oil to the storm drain will also result in legal penalties or fines.	Observe storage area for signs of oil and grease. Inspect containers for covers. Remove covers to ensure containers have not overflowed and do not have excess water.
Locate grease dumpsters and storage containers away from storm drain catch basins.	The farther away from the catch basin, the more time someone has to clean up spills or drainage prior to entering the storm drain system. Be aware of oil and grease dripped on the ground while carrying waste to the dumpster, as well as oil and grease that may "ooze" from the dumpster.	The discharge of grease and oil to the storm drain system will degrade the water quality of receiving streams by adding biological and chemical oxygen demand to the stream. Illicit discharge of grease and oil to the storm drain will also result in legal penalties or fines.	Observe storage area for signs of oil and grease. Inspect the closest catch basin for signs of accumulated grease and oil.
Use absorbent pads or other material in the storm drain catch basins if grease dumpsters and containers must be located nearby. Do not use free flowing absorbent materials such as "kitty litter" or sawdust.	Absorbent pads and other materials can serve as an effective barrier to grease and oil entering the storm drain system.	The discharge of grease and oil to the storm drain system will degrade the water quality of receiving streams by adding biological and chemical oxygen demand to the stream. Illicit discharge of grease and oil to the storm drain will also result in legal penalties or fines.	Check the nearest catch basin and drainage paths for signs of grease and oil. Require absorbent pads if the basin is within 20 feet of grease dumpsters or containers, or if there are signs of grease in the catch basin at any distance. Do not permit the use of free flowing absorbent material such as "kitty litter."
Use absorbent pads or other material to clean up spilled material around outdoor equipment, containers or dumpsters. Do not use free flowing absorbent materials such as "kitty litter" or sawdust that can be discharges to the storm drain system.	Absorbent pads or materials can help clean up grease and oil that is spilled on the ground and prevent it from flowing to the storm drain system.	The discharge of grease and oil to the storm drain system will degrade the water quality of receiving streams by adding biological and chemical oxygen demand to the stream. Illicit discharge of grease and oil to the storm drain will also result in legal penalties or fines.	If grease and oil are observed on the ground in the storage area, recommend the use of absorbents to minimize movement of the grease and oil. Do not permit the use of free flowing absorbent material such as "kitty litter."
Routinely clean kitchen exhaust system filters.	If grease and oil escape through the kitchen exhaust system, it can accumulate on the roof of the establishment and eventually enter the storm drain system when it rains.	The discharge of grease and oil to the storm drain system will degrade the water quality of receiving streams by adding biological and chemical oxygen demand to the stream. Illicit discharge of grease and oil to the storm drain will also result in legal penalties or fines.	Inspect roof (if safely accessible) for signs of oil and grease. Require a maintenance schedule and records for cleaning exhaust filters. Cleaning is usually by washing, which will discharge the grease to the interceptor where it can be controlled or recycling which involves a company removing the filters for off-site cleauning.

The Storm Drain System is designed to collect stormwater and release it **untreated** directly to our waterways (streams, creeks and lakes). Food waste, grease, cleaning solvents and chemicals, mop water and trash from restaurant operations can be transported in stormwater as rain flows across surfaces before entering our waterways. An **illicit discharge** is defined as any discharge to the storm drain system that is not composed entirely of stormwater. Contaminants that enter the waterways degrade the quality of our drinking water source and the quality of fish and wildlife habitats. Care must be taken to ensure that stormwater runoff does not jeopardize the quality of our local water.

The following is a list of Best Management Practices (BMP) that are applicable to your business. Implementing BMP and good housekeeping practices will help ensure a safe work environment and a cleaner water source for years to come.

GOOD HOUSEKEEPING PRACTICES

- Avoid spilling onto floors or other surfaces through good housekeeping.
- Clean up spills immediately to minimize safety hazards and prevent spills from reaching a storm drain inlet.
- Use absorbent materials to clean small spills rather than hosing down the area. Remove the absorbent materials promptly and dispose of properly in the trash.
- Routinely inspect solid waste dumpsters to make sure they are not leaking. If they are leaking, call your sanitation service to have them repaired or replaced immediately and take remediation action if necessary.

CLEANING

- Keep outside areas (dumpsters, parking lots, etc.) free of trash and debris, and regularly clean them to prevent pollutant buildup.
- Control litter by sweeping and picking up trash on a regular basis.
- Sweep up outside areas rather than washing them down.
- Do not dump mop water or wash floor mats or kitchen equipment outside. Pour mop water and wash water into the mop sink or floor drains. Take floor mats to a local car wash for cleaning.
- Whenever possible, purchase water based cleaning products. Look for products labeled “nontoxic,” “non-petroleum based,” “ammonia-free,” “phosphate-free,” “dye and perfume-free,” or “readily biodegradable.”

OIL AND GREASE

- Regularly inspect and clean out grease traps/interceptors.
- Always use proper oil and grease recycling receptacles. Never dump oil and grease wastes into storm drains, floor drains or onto parking lots.
- Use care to avoid spills when taking used oil to the grease receptacle.
- Routinely inspect your grease dumpster to make sure it is not leaking and running into the storm drain. If it is leaking, call your sanitation service provider immediately to have it repaired or replaced.

Remember, recycling is not only good for the environment, but it is also a source of revenue for your business.

Your success – and the quality of our water- depends on an effective training program.

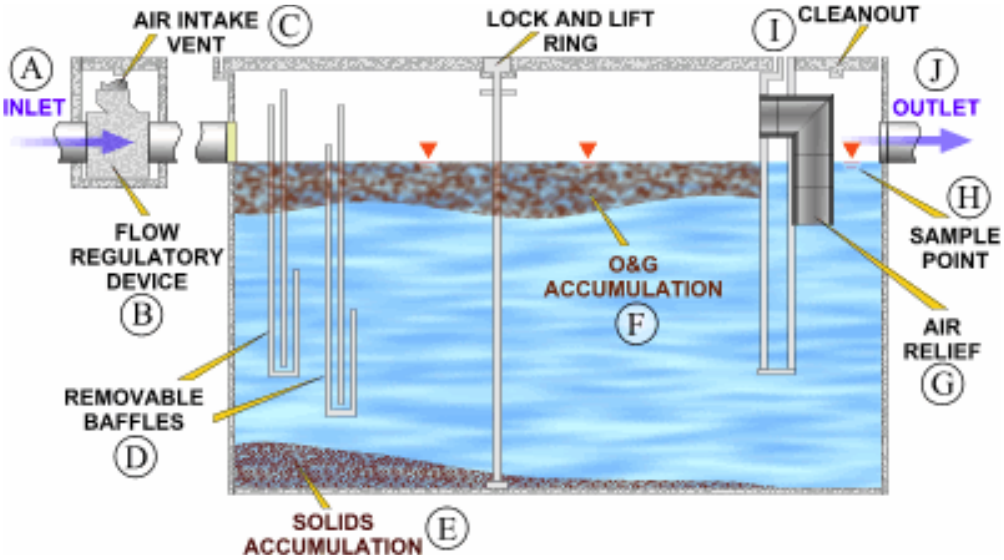
Prohibition Relating to Discharge of FOG

Prohibitions	Basis
Do not discharge fats, oil, and grease in concentrations that will cause an obstruction to the flow in a sewer, or pass through or cause interference at a wastewater treatment facility.	Grease can solidify and trap other solid particles to completely plug the wastewater collection system.
Do not discharge grease, improperly shredded garbage, animal guts or tissues, paunch manure, bones, hide, hair, fleshings, or entrails.	These materials in combination or alone can cause blockages and other operations and maintenance problems in the wastewater collection and treatment system.
Do not discharge wastewater with temperatures in excess of 140° F to any grease traps. This includes water from dishwashers that may have a minimum required temperature of 170° F.	Temperatures in excess of 140° F will dissolve grease, but the grease can re-congeal and cause blockages further downstream in the sanitary sewer collection system as the water cools.
Note: High temperature water, such as from a dishwasher, is discharged to the remotely-located grease interceptor, if there is one. The remote location and the high volume of the interceptor allows the water time to cool so that there is not a problem with dissolving grease and moving it further downstream. The high volume also provides dilution of the detergents in the dishwasher waste.	
Do not discharge waste from a food waste disposer unit to any grease removal device not adequately sized to contain the waste.	The food waste will greatly reduce the capacity of the grease removal device for retaining grease and can cause worse problems with blockages.
Do not discharge caustics, acids, solvents, bacteria, chemicals, enzymes or other emulsifying agents. This includes wastewater generated from hood system and appliance cleaning activities.	Though emulsifying agents can dissolve solidified grease, the grease can re-congeal further downstream in the sanitary sewer collection system. Caustics, acids, and solvents can have other harmful effects on the wastewater treatment system and can be hazardous to those working in the wastewater collection system. Use quick break formula detergents.
Do not discharge fats, wax, grease or oil containing substances that will become viscous between 32° F (0°C) and 140°F (60°C).	The temperatures shown are temperatures that can occur in the wastewater collection and treatment system. If these substances congeal, solidify, or become too viscous, they can cause blockages and other operations and maintenance problems.
Do not utilize biological agents for grease remediation without permission from the City of Rock Hill's Pretreatment Program.	The biological agents may disrupt the biological treatment process at the wastewater treatment plant.
Do not clean equipment outdoors in an area where water can flow to the gutter, storm drain, or street.	Grease and dirt will be washed off the equipment and enter the storm drain system and flow to nearby streams.

How Grease Traps and Interceptors Work

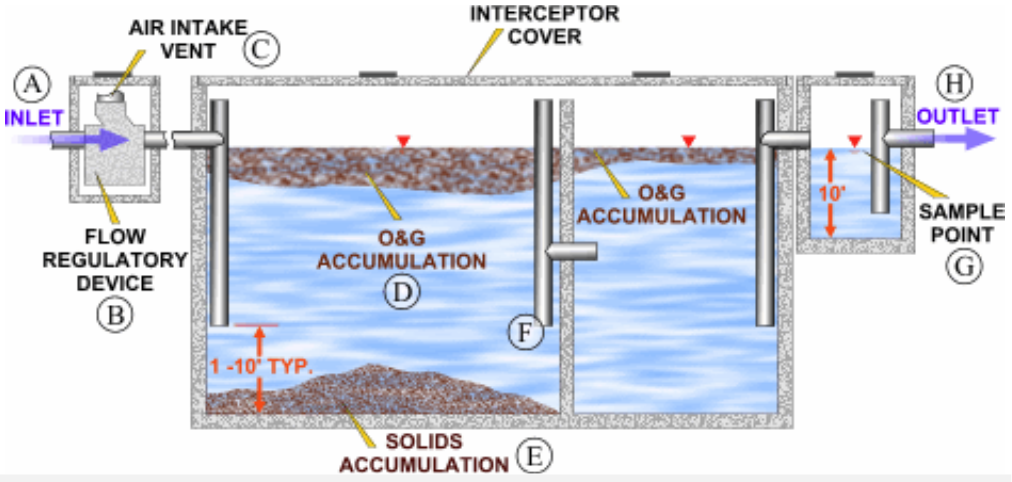
Understanding how the Grease Removal Device works will aid in proper operation and maintenance which in turn will help keep cost down.

Grease Trap



A	Flow from three or fewer kitchen fixtures enters the grease trap.
B	An approved flow control or restricting device is installed to restrict flow to the grease trap to the rated capacity of the trap.
C	An air intake valve allows air into the open space of the grease trap to prevent siphonage and back-pressure.
D	Baffles help to retain grease toward the upstream end of the trap since grease floats and will generally not go under the baffle. This helps to prevent grease from leaving the trap and moving further downstream where it can create blockages.
E	Solids in the wastewater that do not float will be deposited on the bottom of the grease trap and will need to be removed during routine grease trap cleaning.
F	Fats, Oil and Grease float on the water surface and accumulates behind the baffles. The Fats, Oil and Grease will be removed during routine grease trap cleaning.
G	Air relief is provided to maintain proper air circulation within the grease trap.
H	Some grease traps have a sample point at the outlet end of the trap to sample the quality of the grease trap effluent.
I	A cleanout is provided at the outlet or just downstream of the outlet to provide access into the pipe to remove any blockages.
J	The water exits the grease trap through the outlet pipe and continues on to the grease interceptor or the sanitary sewer system.

Grease Interceptor (GI)



A	Flow from plumbing fixtures enters the GI. The IPC requires that all flow entering the interceptor enter through the inlet pipe.
B	An approved flow control or restricting device is installed to restrict the flow to the GI to the rated capacity of the interceptor.
C	An air intake valve allows air into the open space of the GI to prevent siphonage and back-pressure.
D	Fats, Oil and Grease float on the water surface and accumulate behind the grease retaining fittings and the wall separating the compartments. The Fats, Oil and Grease will be removed during routine GI cleaning.
E	Solids in the wastewater that do not float will be deposited on the bottom of the GI and will need to be removed during routine interceptor cleaning.
F	Grease retaining fittings extend down into the water to within 12 inches of the bottom of the interceptor. Because grease floats, it generally does not enter the fitting and is not carried into the next compartment. The fittings also extend above the water surface to provide air relief.
G	Some interceptors have a sample box so that inspectors or employees of the establishment can periodically take effluent samples. Having a sample box is recommended by the IPC but not required.
H	Some grease traps have a sample point at the outlet end of the trap to sample the quality of the grease trap effluent.

All FSE are strongly encouraged <u>not</u> to install a garbage disposal unit as they tend to adversely affect the working condition of GRD due to heavy solids contribution. This high solids contribution leads to the necessity of an increased pumping frequency in order to maintain GRD compliance.

Grease Trap and Interceptor Maintenance

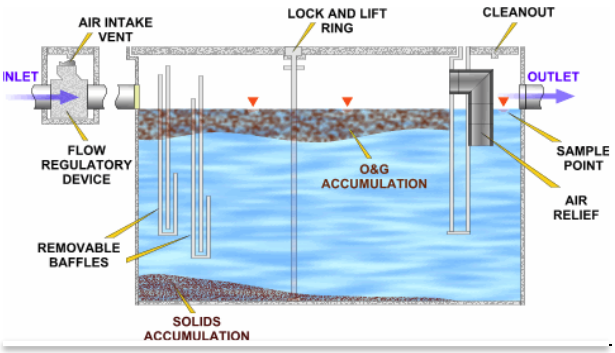
All Grease Removal Devices (GRD) used by food service establishments must be cleaned on a regular basis to ensure that they work properly. Routine cleaning and maintenance of GRD can improve their efficiency and effectiveness.

Grease trap maintenance is usually performed by maintenance staff, or other employees. Grease interceptor maintenance, which is usually performed by Registered Haulers or recyclers (See *Registered FOG Haulers and Recyclers*), consists of removing the entire volume (liquids and solids) from the grease interceptor and properly disposing of the material in accordance with all Federal, State, and/or local laws. When performed properly and at the appropriate frequency, grease interceptor and trap maintenance can greatly reduce the discharge of FOG into the wastewater collection system.

The required maintenance frequency for grease interceptors and traps depends greatly on the amount of FOG a facility generates as well as any BMP implemented to reduce the FOG discharged into the sanitary sewer system. In many cases, an FSE that implements BMP will realize financial benefit through a reduction in their required grease interceptor and trap maintenance frequency. Refer to *Best Management Practices* for examples of BMPs that FOG generating establishments should implement.

Grease Trap Maintenance

A proper maintenance procedure for a grease trap is outlined below:



WARNING!

Do not use enzymes, acids, caustics, solvents or emulsifying products when cleaning or maintaining the grease traps!

STEP	ACTION
1.	Consult grease trap manufacturer's manual for cleaning procedures.
2.	Remove lid. If the trap is equipped with removable baffles, remove them.
3.	Make sure the flow restrictor on the inflow pipe is present.
4.	Scoop the accumulated top grease layer out of the trap and deposit in a tight-sealing container for proper disposal.
5.	Bail out water in the trap to facilitate cleaning solids from the bottom. Set water aside so you can return it to the trap after cleaning. Note: grease haulers can remove the entire content of the trap using their vacuum system.
6.	Remove all the solids from the bottom of the trap, drain liquids from solids and properly dispose of them.
7.	Scrape the sides, the lid, and the baffles with a putty knife to remove the grease, and deposit the grease into the same container used for the grease layer.
8.	Replace lid and baffles.
9.	Reuse gasket or replace gasket if needed.
10.	Return (or fill) water to grease trap.
11.	Record grease trap maintenance activities on your log or request a receipt from your grease hauler. Keep records on site for 3 years. Make them available whenever requested by our inspectors.

GREASE REMOVAL DEVICE (GRD) CLEANING RECORD VERIFICATION FORM

FSE Name: _____ FSE Street Address: _____

Registered Hauler used: _____ Cleaning Frequency: _____DAYS (FULL PUMP-OUT REQUIRED)

DATE	TIME	NAME OF GRD CLEANING PERSONNEL	WITNESS (MANAGER etc.)	GREASE REMOVAL DEVICE VOLUME	AMOUNT OF GREASE and SOLIDS REMOVED	GREASE (inches)	WATER (inches)	SOLIDS (inches)	COMMENTS (REPLACED GASKET, etc.)

Grease Interceptor Maintenance

Each FSE shall be responsible for the costs of installing, inspecting, pumping, cleaning, and maintaining its grease interceptor. All FSE that have grease interceptors shall utilize a grease hauler who has been permitted by the City of Rock Hill for pumping services. Pumping services shall include the initial complete removal of all contents, including floating materials, wastewater, and bottom sludges and solids from the interceptor.

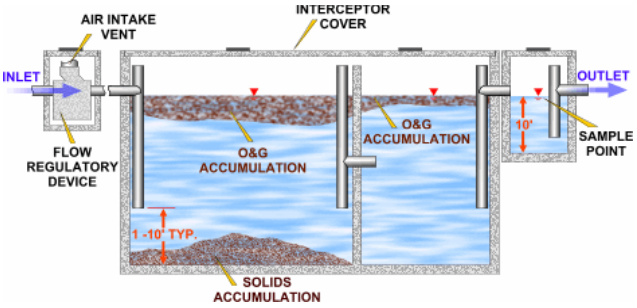
Interceptor pumping frequency: Each FSE shall have its grease interceptor(s) pumped at a minimum frequency of once every 30 days. In addition to required monthly pumping, each FSE shall determine an additional frequency at which its grease interceptor(s) shall be pumped according to the following criteria:

1. When the floatable grease layer exceeds six inches in depth as measured by an approved dipping method, or;
2. When the settleable solids layer exceeds eight inches in depth as measured by an approved dipping method, or;
3. When the total volume of captured grease and solid material displaces more than 25 percent of the capacity of the interceptor as calculated using an approved dipping method, or;
4. When the interceptor is not retaining/capturing oils and greases.

Variance procedure: If a FSE determines that monthly pumping of their grease interceptor is unnecessary in order to remain in compliance, the facility may make written application to the City for a variance from the monthly pumping requirements. Variances that are granted may not exceed a six month pumping frequency.

If FSE believe the GRD needs to be pumped too often to remain in compliance, the owner should consider installing a larger GRD.

A proper maintenance procedure for a grease interceptor is outlined below:



NOTE:

Since the establishment is liable for the condition of their pretreatment devices, the establishment owners/representatives should witness all cleaning/maintenance activities to verify that the interceptor is being fully cleaned and properly maintained.

STEP	ACTION
1.	Record reading using appropriate dipping method (sludge judge reading, etc.).
2.	Skim the entire grease cap and debris* from the top of the Grease Removal Device (GRD).
3.	Place the vacuum tube all the way into the GRD to withdraw remaining solids from the bottom. Make a note of any non-food items.*
4.	Vacuum water out of the GRD.
5.	Clean the sides and bottom of the GRD. This may be done by using an alternative water source to hose down the GRD. GRD cleaning shall include scraping excessive solids from the walls, floors, baffles and all pipe work. Make sure the GRD is completely clean.
6.	Vacuum the remaining water out of the GRD.
7.	Check that the sanitary "Tees" on the inlet and outlet sides of the GRD are not clogged, loose, or missing.*
8.	Verify that the baffle is secure and in place.*
9.	Inspect the GRD for any cracks or other defects.*
10.	Allow FSE contact to inspect the cleaning for their approval.
11.	Check that lids are securely and properly seated after completion of pumping. Non-vented lids are required.*
12.	Note any items of concern* and provide a copy of the waste hauler manifest to the FSE.

*May need to be addressed with FSE staff

FOG Registered Haulers and Recyclers

Any person, firm, or business interested in collecting, pumping or hauling grease interceptor wastes from FSE connected to the City's sewer collection system shall be required to apply for and obtain a City of Rock Hill issued "Grease Hauler Permit (GHP)" and registration for each vehicle used in hauling operations. It shall be unlawful for any identified grease hauler to clean or pump out grease interceptors on the City's system without a current GHP.

Each FSE shall be responsible for the costs of installing, inspecting, pumping, cleaning, and maintaining its GRD. Since the FSE is liable for the condition of their GRD they may want to witness all cleaning/maintenance activities to verify that the GRD is being fully cleaned and properly maintained. All FSE that have GRD shall utilize a grease hauler who has been permitted by the City for pumping services. Pumping services shall include the complete removal of all contents, including floating materials, wastewater, and bottom sludges and solids from the GRD. All grease interceptors shall be pumped completely empty. Excessive solids shall be scraped from the walls and baffles, and inlet, outlet and baffle ports shall be cleared. No gray water, grease or solids may be reintroduced into the interceptor.

Registered Grease Waste Haulers (RGH):

Valley Proteins Inc (CBP)	**800-871-3406**
Greenway Waste Solutions	**704-741-7867**
Providence Environmental	**803-754-1175**
Liquid Environmental Solutions	**866-694-7327**
Stanley Environmental Solutions	**704-263-8186**
Greasecycle	**919-817-8706**

There are additional RGH that have not requested to be displayed in this list. If the Grease Waste Hauler you wish to utilize for your grease removal device servicing is not on the list above, please contact me or have the hauler contact me so I can confirm or assist with Registration.

GMP Official-City of Rock Hill, Business: (803) 329-8703, FAX: (803) 325-2684, fog@cityofrockhill.com

Grease Removal Device Sizing Worksheet

Number of Meals Per Peak Hour-Meal Factor	X	Waste Flow Rate	X	Retention Time	X	Storage Factor	=	Minimum GRD Size (Gallons)
STEP 1		STEP 2		STEP 3		STEP 4		STEP 5

STEP 1

Number of Meals Per Peak Hour-Meal Factor

Seating Capacity or Number of Persons Served at Peak	X	Meal Factor	=	Number of Meals Per Peak Hour-Meal Factor

	Establishment Type	Minutes Per Meal	Meal Factor
O	Fast Food	45	1.33
O	Restaurant	60	1
O	Leisure Dining	90	0.67
O	Cafeteria / Hospital	120	0.5

STEP 2

Waste Flow Rate

O	a. With a Dishwashing Machine	**6**	**Gallon Waste Flow Rate**
O	b. Without Dishwashing Machine	**5**	**Gallon Waste Flow Rate**
O	c. Single Service Kitchen	**2**	**Gallon Waste Flow Rate**

Single Service Kitchen is defined as: A kitchen which uses "DISPOSABLE" wares and utensils.

STEP 3

Retention Time

		Retention Time	
O	Commercial Kitchen Waste	**2.5**	Hours
O	Single Service Kitchen	**1.5**	Hours

Single Service Kitchen is defined as: A kitchen which uses "DISPOSABLE" wares and utensils.

STEP 4

Storage Factor

Fully Equipped Commercial Kitchen

	Hours of Operation		**Storage Factor**
O	8	Hours	**1.5**
O	12	Hours	**1.5**
O	16	Hours	**2**
O	24	Hours	**3**
O	Single Service Kitchen		**1.5**

Single Service Kitchen is defined as: A kitchen which uses "DISPOSABLE" wares and utensils.

STEP 5

Calculate Liquid Capacity

Multiply the values obtained from **STEPS 1-4**. The result is the approximate minimum **GRD** size for this application.