



Citizen's Review Board
Meeting Minutes for July 21, 2022
Operations Center, Room #136

Present: Alice Hardin-Meeks, Brenda Adams, Cleopatra Allen, Corey Riley, Marvin Brown, Tangela McKnight Brown, Wes Burton and Chris Hefner

Absent: Judy Honeycutt

Staff Liaison: Andrea Patterson

- I. Welcome: Meeting began at approximately 6:00 p.m. Introductions – Chris Hefner was introduced as Lieutenant of Internal Affairs of the Rock Hill Police Department to address the agenda item on citizen complaints with the Police Department.
- II. Approval of last meeting's minutes: Cleopatra reviewed minutes. Wes Burton made motion to approve minutes as written. Alice Hardin-Meeks seconded. Members voted unanimously to approve 5/24/2022 CRB meeting minutes as written.
- III. Police Department Citizen Complaint / CRB Appeal Process: Chris Hefner explained the process for a citizen to file a complaint with the Police Department. A handout with a flow chart was distributed to members describing means by which a citizen can file a complaint to investigation procedures, to a disposition being reached, then finally, the Police Chief's response. After the citizen receives the Chief's disposition letter; if they wish to file an appeal, it must be done within 30 days of receiving the letter. The case is then turned over to the Citizen Review Board for review to approve or disapprove the disposition reached. After the presentation, there was a time of questions and answers with Lieutenant Hefner. Several members asked the Lieutenant to gather information regarding the average number of complaints that were sustained, versus other dispositions for the years of 2020, 2021 and 2022, as well as the number of service calls received for those same years. After all questions were answered, Lieutenant Hefner excused himself from the meeting.
- IV. CRB member comments of Police Department online complaint form: Alice Hardin-Meeks mentioned that there were too many steps to reach the complaint form; that it was not easily accessible. Tangela McKnight Brown commented that the page was easiest to find if you entered it in the Google search bar.
- V. Training for new CRB members: After discussion from original CRB members regarding their experience with the training schedule, it was decided by the new members to conduct training once a month during the regularly scheduled CRB monthly meeting time slots. Location, exact times and training agendas will be confirmed at the next meeting. Andrea will mail out a tentative training schedule to include agenda, times and location. Andrea will contact Jason Weil regarding confidentiality agreements and background checks for new members.

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- VI. Additional items: The City will be leading a Roberts Rules of Order training for all Boards & Commissions members in the Fall. All CRB members opted for attending. Once training is scheduled, Andrea will relay that information to members.
- VII. Outreach event ideas: Cleopatra opened the floor for outreach ideas for the CRB. Different ideas and opinions were stated and discussed regarding visibility of the Board at public events and neighborhood meetings. Some members were concerned about over-visibility if we try to organize monthly events. Others wanted to make the Board more visible to the community so we could build relationships among different communities and so there would not be issues with appearing secretive or private. It was suggested by Cleopatra Allen for each member to brainstorm outreach ideas that they would be comfortable doing and email them to Andrea by Tuesday, the 26th.
- VIII. The meeting was adjourned at approximately 7:20 p.m. with Alice Hardin-Meeks making the motion to adjourn and Marvin Brown giving the second.

The next meeting will be Thursday, August 18, 2022 at 6:00 PM. Location TBD.

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