

Rock Hill – York County Airport Commission

Minutes of Meeting October 12, 2023

The Commission met on the above date at the airport terminal with the following members present:

Col. Robert Burton – Chairman (Remote)
Michelle Ayer
Tom Dubrouillet
Rick Simeone

Tim Gause – Vice Chairman
Raymond Crabb
David Lloyd

Absent:

David Vehaun

David Hudspeth

Others present included:

Steven Gould, Airport Director
Preston Estes, Skytech
Terry Griffin, Skytech
Brian Voll, Talbert, Bright & Ellington
Tom Webb

Mike Moore, York County
Aaron Cope, Skytech
Cole McKibbin, Skytech
Karl Kleiderer, AOPA ASN

1. Vice-Chairman Gause called the meeting to order at 3:00pm.
2. Karl Kleiderer addressed the commission as the AOPA Airport Support Network Representative. Mr. Kleiderer presented concerns he received from airport users regarding gate access during power outages.
Tom Webb addressed the commission with grounds maintenance concerns regarding the overall appearance of the airport grounds outside of the perimeter fence.
3. Vice-Chairman Gause introduced and welcomed new commission member, Tom Dubrouillet. Mr. Dubrouillet will serve as a County-Appointed seat for a three-year term.
4. The meeting minutes from July 27, 2023 were approved as presented.
5. Airport Director: The following items were reported:
 - Total traffic count from July, August, and September were: Jets – 976; Non-jets – 13,233.
 - Fuel Flowage from July, August, and September were: Jet A – 73,320 gallons; AvGas – 29,207 gallons.
 - Tour De York is scheduled on October 21, 2023. 43 aircraft have signed up.
 - Fit 2 Fly 5K had 255 participants in the 5K and 30 in the Kid's 1 Mile.
 - The airport completed emergency response training with all RHFD Station 6 personnel.
 - Airport Director is presenting to the Inside Rock Hill Fall Class on October 26, 2023.
 - The airport has contracted with SM&E to update the Stormwater Pollution Prevention Plan.
 - Updated Aircraft Based Tenant Lists are due this year before Thanksgiving due to a request from the FAA.
 - Grounds maintenance improvements are underway. The airport is planning to hire a contractor to focus on areas outside of the perimeter fence and use the State Maintenance Program to address areas that our current equipment cannot handle.

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- Airport Maintenance Building construction is expected for completion by the end of November 2023.
6. Skytech: There is a concern with transient aircraft not having gate access afterhours.
 7. Talbert, Bright, & Ellington:
 - Taxiway J Rehabilitation project will go out for bids next summer.
 - West Side Corporate Taxilane project was rebid in September and received zero bids again. Currently working on other alternatives but may have to wait until January/February to try again.
 - Precision Approach was the contractor selected to replace the Glide Slope which is expected in the spring of 2024.
 8. Taxiway J HOA: Working on procedures to implement on the Taxiway J to prevent head-to-head congestion.
 9. York County: No report.
 10. City of Rock Hill: Absent.
 11. There was no executive session.
 12. Other Business:
 - The commission reviewed the proposed 5-year Capital Improvement Plan Update for fiscal years 2025-2029.
 13. Next meeting:
 - December 14, 2023 at 3pm.
 14. There being no other business, the meeting adjourned at 4:13pm.

Respectfully submitted,

Steven A. Gould Jr., C.M. – Commission Secretary
Minutes Approved this 6th day of December 2023