

Rock Hill – York County Airport Commission

Minutes of Meeting May 8, 2024

The Commission met on the above date at the airport terminal with the following members present:

Col. Robert Burton – Chairman
Michelle Ayer
Tom Dubrouillet

Tim Gause – Vice Chairman
Raymond Crabb
David Lloyd

Absent:

Rick Simeone
David Hudspeth

David Vehaun

Others present included:

Steven Gould, Airport Director
Aaron Cope, Skytech
Terry Griffin, SHOA

Brian Salyers, Talbert, Bright & Ellington
Karl Kleiderer, AOPA ASN

- I. Chairman Burton called the meeting to order at 10:00 AM.
- II. No one from the public addressed the commission.
- III. The meeting minutes from March 13, 2024 were approved as presented.
- IV. Standing Reports:
 - A. Airport Director:
 - Average monthly traffic count for March and April were: Jets – 276; Non-Jets – 3,646.
 - Average fuel flowage for March and April were: Jet A – 16,434 gallons; AvGas – 8,800 gallons.
 - The intern we had selected to join the airport this summer recently notified the airport director that she has accepted another opportunity at Charlotte-Douglas International Airport and will be declining the internship here. We are looking for a replacement at this time.
 - Upcoming Airport Events
 1. Legends of Freedom Tour – The Commemorative Air Force from Arizona is visiting the airport for the first week of June. They are bringing a B-17 and B-25 WWII Bombers offering rides and ground tours during their stay.
 2. Open House – Planning of the 65th Anniversary Airport Open House event is underway. Trying to create a sponsorship letter to solicit funds to cover expenses for both the open house and runway 5K event. The official planning committee will be established shortly.
 3. Fit 2 Fly 5K – Planning began for this event. A new color scheme for the logo has been established. This year we may offer finisher medals to all participants instead of just the top award medals as in the past.
 - Hangar Construction Update
 1. CAM Hangar – currently held up due to a restroom requirement that wasn't originally anticipated.
 2. FEHA – Phase 2 is ahead of schedule. Building 5-7 should receive permits this month. Building 8 second submittal to be completed by the end of the week.

Rock Hill – York County Airport Commission

Minutes of Meeting May 8, 2024

3. Vortex – a large transformer was relocated to the wrong spot. Corrections are underway to move it to the proper location.
 4. ACES – Still waiting on approval of a change order submittal.
 5. Synergy – The City and developer entered into a mutual agreement to terminate the lease agreement. We have reached out to other potential developers that have expressed interest in the site.
- B. Skytech:
- Expecting a busy summer.
 - Fuel prices change weekly and are compared to other surrounding airports.
- C. Talbert, Bright & Ellington
- Taxiway J Rehabilitation Project Construction – We are still waiting on approval from the FAA to submit our grant application for funds.
 - West Side Corporate Taxilane – We have all documents read to re-bid the project. The previous lower bidder requested to withdraw from consideration after learning they had an accounting error in their submittal. Proposed hangar configuration is proposed to change at the site, so this change the design slightly and has been adjusted in the updated specifications for putting out to bid.
 - Glide Slope Replacement – Flight check is schedule for May 16th.
 - Localizer Replacement – Plans and Specification are being put together now.
- D. Taxiway J HOA: Absent.
- V. Old Business: None.
- VI. New Business: None.
- VII. Additional Comments:
- A. Mr. Burton announced that David Lloyd informed him that he will not be renewing his term on the commission which expires in August.
 - B. Mr. Crabb asked the Mr. Gould if the aircraft counting software issue had been resolved. Mr. Gould reported that there were some discrepancies found in the differences between landing and take-offs recorded. This was corrected and the operational numbers have been updated on our records.
- VIII. The regular meeting convened into Executive Session at 10:30 AM.
- <In accordance with South Carolina Code of Laws: Section 30-4-70(a)(2)>
<Discussion of matters relating to contractual arrangements>
- The commission reconvened into open session at 11:00 AM with no action resulting from the Executive Session.
- IX. Meeting adjourned at 11:06 AM.
- A. Next regular meeting is July 31, 2024 at 10:00 AM.

Rock Hill – York County Airport Commission

Minutes of Meeting May 8, 2024

Respectfully submitted,

Steven A. Gould Jr., C.M. – Commission Secretary
Minutes Approved this 31st day of July 2024